

## PAINT FINISHING PRODUCTION CO-ORDINATOR

Hawkins Steel Ltd provide a complete range of fabrication services to a multitude of clientele offering bespoke fabrication solutions no matter the size, shape or complexity. Experience and understanding of general construction, steelwork design, processes and finishes, varies greatly from client to client. As such, Hawkins Steel offers a level of support to match their appropriate experience, ensuring that all expectations are surpassed and projects run smoothly. Hawkins Steel produces structural steel to the harmonised standard which covers fabricated structural steelwork to BS EN 1090: Execution Class 2.

Experienced fabricators work with mild steel, stainless steel, aluminium and bronze. They work with precision and attention to detail, ensuring a top-class finish is achieved for all structural steel, mezzanines, feature staircases, architectural balustrades, handrails and balconies.

Everyone at Hawkins is committed, hardworking and passionate about what they do. Hawkins strives to provide a positive and fun working environment that focuses on comfort, collaboration and creativity to promote problem solving, effectiveness and success. Hawkins invests in staff training and development and embraces continuous improvement. Hawkins strives to and enhance staff engagement, job satisfaction and wellbeing.

### About the job

The main purpose of this role to co-ordinate and carry out the operation of our newly installed paint shop with retractable spray booth, ensuring efficient production and high-quality finishing.

<b>Reporting to</b>	Fabrication Supervisor
<b>Location</b>	Unit 9a, Thorpe Way, Banbury, OX16 4SP – Hawkins 1 or 3 and site locations
<b>Job type</b>	Full-time, permanent

### Key Responsibilities

- To prepare steel for painting to the required standards.
- To adhere to all Health and Safety standards.
- To adhere to all Quality Standards including ISO 9001.
- To carry out painting and operate paint booth.
- To ensure that the equipment and the spray is clean and fully operational prior to use.
- To operate machineries as and when required.
- Any other duties as required by the Fabrication Supervisors and Steel Director.

### Person specification

#### Experience and knowledge

- Problem solving ability and a positive attitude to drive continual improvements forward
- Excellent communication skills and a positive attitude towards work, colleagues, customers and suppliers
- Can demonstrate attention to detail and show initiative
- Previous experience in steel workshop environment

- Ability to read engineering drawings
- Flexible attitude to working hours

#### Advantageous but not essential

- Experience coordination paint production (training will be provided)
- Experience of working to ISO 9001 and UKCA Quality Standards
- Forklift truck licence
- OHC licence

#### What you'll get in return

- Great team morale and company culture
- Training and development opportunities
- Competitive salary
- 20 days annual leave plus bank holidays
- Flexible pension scheme
- Company Car (role specific)
- Discretionary Bonus
- Socials and team activities
- Employee Assistance Programme
- Long Service Award
- Death in Service (subject to qualifying service)

#### Get in touch

Hawkins Group of Companies is an exciting and fast-growing business, and we are always keen to hear from new talent wishing to work in the construction industry.

If you would like to learn more about working at Hawkins and the roles we offer, get in touch, have a chat and discover how you could build your career with Hawkins.

We'd love to hear from you, please contact Erika Szommer, HR & Training Manager for an informal and confidential chat on 01295 252363 or email [careers@hawkins-group.co.uk](mailto:careers@hawkins-group.co.uk)